

From:

Ex. 6 Personal Privacy (PP)

Sent:

12/7/2020 3:22:20 PM

To:

Ex. 6 Personal Privacy (PP)**Ex. 6 Personal Privacy (PP)**

Subject:

NCD RAB Case Management Discussions

Location:

Microsoft Teams Meeting

Start:

12/7/2020 1:15:00 PM

End:

12/7/2020 1:30:00 PM

Show Time As: Tentative

Recurrence:

Weekly

every Monday and Thursday from 8:15 AM to 8:30 AM

Required

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Attendees:

1. Use case priorities to develop standing agenda for coordination call. ☐ suggestion—*didn't talk about this on the call*: We can use this standing agenda to talk with the full PMN team on Wednesday—in that way we are not creating a new agenda for different meetings every week; ☐—please start formulating agenda for Wednesday—the agenda should be added to the meeting invite, as we did with the POC huddle meetings. Also these agendas should help me and ☐ brief ☐ on a weekly basis on the work that the risk assessment team is doing).
 - a. Priority #1: Cases that OCSPP is interested/high-visibility case (e.g., end up in press)
 - b. Priority #2 : FY20/21 cases (including SNUR cases)
 - c. Priority #3: Hair on fire cases—wait until company elevates
2. Work to be completed from Dec. 7 to Dec. 18
 - a. Priority #1: Cases that OCSPP is interested/high-visibility case (e.g., end up in press)
 - i. Solvay case—assigned to ☐ and ☐ (☐ suggestion—*didn't talk about this on the call*: let's tell ☐ where we are on Wednesday, 12/9, at the RAB1/2 Biweekly Coordination meeting.)
 - ii. Correction case—☐ was the Part A assessor, Part B needs to be completed the week of Dec. 7—☐ will follow up with Part B assessor
 - iii. NEW—SNUN-20-006 (congressional inquiry that just came in from Senator Scott)—case is stuck with the HH team.
 - b. Priority #2 : FY20/21 cases (including SNUR cases)
 - i. Complete hazard assessments—see: ☐ is email on the CBI LAN—these are ☐ cases and the work will be completed the week of December 7, 2020
 - ii. Management reviews of incoming
 - c. Priority #3: Hair on fire cases—wait until company elevates
 - i. P-18-0273 ☐ and I told the company that we would be reaching out to them by Christmas)
 - ii. P-21-006 (Arkema—letter sent to OCSPP AA—mining industry)—need to finish assessment by day 90 (Jan 18)
 - d. Other work
 - i. Systematic review for the surfactant manuscript
 1. Bring this to ☐ attention on Wednesday, 12/9, at the RAB1/2 Biweekly Coordination meeting. ☐ is expected to finish this work the week of December 7, 2020,
 2. ☐ will send meeting agenda today and add the surfactant work (SR) to the agenda.
 - ii. ☐ will update list of case assignments for management reviews by 12/8
 - iii. LVE rework—lessons learned (we will retain meeting today, 12/7, to wrap up and move on)
3. Management review—new idea to test this week (KARMA)
 - a. ☐ will write an email explaining to team

- b. Proposal to have meetings with the HH assessor on Wednesday (12/9) and Friday (12/11) of this week
 - c. Since this is about process, I recommend informing the full team on Wednesday, 12/9
 - 4. Other issues not discussed at the call but to keep track
 - a. Fate support—[redacted] will be helping the fate team until Dec. 17 or 18 (before he takes vacation). [redacted] knows about it. [redacted] reached out to her after [redacted] talked with [redacted] [redacted] will give [redacted] cases to work on from now until he goes on vacation.
 - b. TOCOR for eco and fate SRC task orders--to discuss in the near future
 - c. *Part B development by HH team*—starting mid-January (January 18??)—need to inform contractor and work out various steps with the HH team to successfully transition work to the team (e.g., write technical direction, redo rotational assignments—same assessor will do Part A and B, etc.)
 - d. *NCR improvements*—testing of the workflow modules. IMD is finishing testing by Dec. 18. [redacted] wants to task [redacted] to organize group testing in January and implement improvements by the end of January/early February.
 - e. *Exposure/engineering narratives*—complete discussions about how to proceed with the exposure/engineering narratives in the HH risk assessment template. RMB requested to remove from the HH risk assessment due to discrepancies found during QA/QC activities
 - f. *Identification of analogue*—come up with a plan to consolidate the analogue information that we get from SRC (discuss in January after the holidays)
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